



**FRANKLIN LOCAL SCHOOL DISTRICT**  
Administration Office

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Kacey Cottrill, Superintendent • Rob Preston, Assistant Superintendent • Scott Paul, Treasurer

Approved

SP *my*  
RP *[Signature]*

**Franklin Local School District Board of Education**

**May 18, 2023**

**Opening Report**

The Franklin Local Board of Education held its regular monthly meeting on Thursday, May 18, 2023 at the Central Office. All members were present.

**PUBLIC HEARING:**  
None

**RECOGNITION OF VISITORS:**  
Spotlight on Students and Staff:

Superintendent Kacey Cottrill and Board of Education members recognized and presented Certificates of Accomplishment and Philo Electric Pride Pins to the following:

Ryleigh Lawhorne a PHS Senior for her top 3,000 in the state for the Governor's Art Show;

The PHS Quiz Team and advisors on their MVL Championship;

A list of student athletes, along with coaches, who received post-season honors.

**PUBLIC PARTICIPATION:**  
None.

**BOARD GOALS:**  
Clear and Concise Communication Within the Community and School.

Mr. Frank Van Kirk, Principal of Roseville Elementary presented an update on the

happenings at his school. Mr. Van Kirk introduced Ashley McCoy, New Horizons Counselor. Mrs. McCoy presented on the work that she has been doing with the students and the community especially with dealing with mental health, social emotional skills, and other needs.

Duncan Falls Elementary Principal, Ms. Pam Hartman and Assistant Principal, Ms. Cassie McLendon presented on the event happenings recently at the elementary. Ms. Hartman introduced DFE Library Aide Kacey Swope. Mrs. Swope discussed the STEM activities that she has been introducing to the DFE students this year. Several students from DFE partnered with Board Members to complete a STEM activity with robots.

The Board entered into Executive Session at 7:05 p.m. to conference with an attorney. The meeting resumed at 7:23 p.m.

**Treasurer's Report**

The Board reviewed the monthly financial report and investment activity, fund balances, list of bills paid, and the Green Financial Sheet.

The Board waived the reading and approved the minutes from the April 20, 2023 regular meeting.

The Board approved the updated Five-Year Forecast for FY2023 through FY2027.

**Board of Education Meeting  
May 18, 2023  
News Release  
Page 2**

The Board approved the 2023-2024 Student Activity Budgets.

The Board approved acceptance of a list of donations and grants.

The Board approved estimated revenues and appropriations.

<b>Superintendent's Report</b>
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**RECOMMENDATIONS:**

*Personnel*

Resignations:

The Board approved Trevor Tom's (FLCS 7-12 Integrated Science Teacher) resignation, effective August 31, 2023.

The Board approved Sharon Flynn's (PHS Cook/Cashier) resignation due to retirement, effective June 1, 2023.

Hires:

The Board approved a list of administrative contract renewals effective August 1, 2023.

The Board approved a list of teacher contract renewals per the negotiated agreement.

The Board approved the following transfers:

Dan Hilty (PHS Intervention Specialist) to PHS Physical Education/Health;  
Adam McElhaney (PJHS Intervention Specialist) to PHS Intervention Specialist;  
Rachael Miller (DFE Intervention Specialist MD Unit) to PJHS Intervention Specialist.

The Board approved a list of staff for the 2023-2024 school year as S.K.I.L.L. (Safe Kids in Local Latchkey) personnel.

The Board approved a list of teachers as Camp Invention Teachers.

The Board approved a one-year contract for Tim Berger to serve as Athletic Trainer and to teach a maximum of 2 periods per day at PHS for the 2023-2024 school year.

The Board approved a list of staff for supplemental and pupil activity (extra-curricular) contracts for the 2023-2024 school year.

The Board approved a list of one-year supplemental and pupil activity (extra-curricular) contracts for Coaches for the 2023-2024 school year, pending completion of certification, as applicable.

The Board approved Jamie Stemm (FLSD Attendance Officer) for attendance related services, not to exceed 15 days.

The Board approved the transfer of Leea Finnerty from PHS 3 hour cook/cashier to PHS 7 hour cook/cashier with the start of the 2023-2024 school year.

The Board approved the transfer of Rachel Rice from DFE 3.5 hour cook/cashier to DFE 6.5 hour cook/cashier with the start of the 2023-2024 school year.

The Board approved the following for classified sub positions, as noted, pending satisfactory completion of backgrounds and required certifications (all substitute positions, except bus driver):

Madaline Chambers

Melanie Wilson

Jade Gatton (summer painting)

**RECOMMENDATIONS:**

The Board approved a 3.00% base pay increase for central office staff, school nurses, technology techs, Athletic Trainer and supervisors effective July 1, 2023 and Administrators effective August 1, 2023 (excluding Treasurer, Director of Instruction, Assistant Superintendent, Superintendent).

The Board approved dock days for two employees after all other leave has been exhausted.

The Board approved an MOU with Muskingum University and Hocking College for College Credit Plus post-secondary opportunities for students at Philo High School for the 2023-2024 school year.

The Board approved Awesome entertainment as the vendor for the opening day celebration.

The Board approved an update to Policy 7.05 – Testing Programs.

The Board approved declaring outdated FLSD lift, mower and ice machine obsolete and/or not needed for school use and dispose of equipment in accordance with the Ohio Revised Code.

The Board approved student handbooks and codes of conduct for the 2023-2024 school year.

The Board approved no price increase for Type A school lunches for the 2023-2024 school year.

The Board approved the Girls' Basketball team to attend the West Liberty Shootout on Friday, June 16, 2023.

The Board approved overnight trips for several athletic team camps this summer.

The Board approved STEM purchases from Buckeye Educational Systems, Franklin Covey Client Sales, and Prisms to be paid with the Straker Grant.

The Board approved the participation/membership in several programs and/or contracts for the 2023-2024 school year.

The Board approved Home Instruction for two students for the remainder of this school year.

**SUPERINTENDENT OTHER:**

Superintendent Kacey Cottrill discussed details of the Philo High School graduation.

**OLD BUSINESS:**  
None.

**NEW BUSINESS:**

The Vocational Update was given by Board Member Susan Lent and stated that the Mid-East graduation will be on Tuesday, May 23, 2023.

The Legislative Update was given by Board Member Kyle Trout and Treasurer Scott Paul.

The Curriculum Update was given by Dustan Henderson, Director of Instruction. Mr. Henderson discussed year end activities, getting ready for next year, recruiting future educators, and the summer programs.

**Board of Education Meeting**  
**May 18, 2023**  
**News Release**  
**Page 4**

The Maintenance of Facilities Update was presented by Rob Preston, Assistant Superintendent. Mr. Preston provided information on the following:

- Duncan Falls Elementary update
- Summer grounds ongoing
- Roofing projects this summer
- Summer lunches to students and families

**OTHER:**

The next monthly Board meeting will be held Thursday, June 15, 2023 at 6:30 p.m. at the Central Office.