



**FRANKLIN LOCAL SCHOOL DISTRICT**  
Administration Office

360 Cedar Street, P.O. Box 428 • Duncan Falls, OH 43734 • P: 740-674-5203 • F: 740-674-5214  
www.franklinlocalschools.org  
Kacey Cottrill, Superintendent • Rob Preston, Assistant Superintendent • Scott Paul, Treasurer

**Franklin Local School District Board of Education**

**August 24, 2023**

**Opening Report**

The Franklin Local Board of Education held its regular monthly meeting on Thursday, August 24, 2023 at the Central Office. All members were present.

**PUBLIC HEARING:**

None

**RECOGNITION OF VISITORS:**

Spotlight on Students and Staff:

None

**PUBLIC PARTICIPATION:**

Maureen Montgomery-Christian, Philo Band Booster President discussed the performing arts programs.

**BOARD GOALS:**

Clear and Concise Communication Within the Community and School.

**Treasurer's Report**

The Board reviewed the Monthly Financial Reconciliation and Investment Report, the Monthly Financial Report by Fund and the Report of checks paid during the previous month.

The Board approved the Treasurer's monthly financial reports and lists of bills paid for July, 2023.

The Board waived the reading and approved the minutes from the July 13, 2023 regular meeting.

The Board approved the acceptance of a list of Grants and Donations.

The Board approved Then and Now Certificates.

Treasurer Scott Paul discussed the processes and controls that the district has in place to help mitigate fraud and illegal acts especially in areas where cash is collected.

**Superintendent's Report**

**RECOMMENDATIONS:**

*Personnel*

Resignations:

The Board approved Thelma Leese-Graham's (PJHS STEM Teacher) resignation, due to retirement, effective September 1, 2023.

Hires:

The Board approved a one-year contract for Marissa Staker as an

**Board of Education Meeting  
August 24, 2023  
News Release  
Page 2**

Intervention Specialist at RES for the 2023-2024 school year, contingent upon receiving full certification.

The Board approved a one-year contract for Kristen Mills as a 3<sup>rd</sup> Grade Teacher at RES for the 2023-2024 school year.

The Board approved the transfer of Alexis Murrey from DFE/PHS Preschool Intervention Specialist to FLCS Preschool for the 2023-2024 school year.

The Board approved the following teachers as Resident Educator mentors/facilitator for the 2023-2024 school year:

Year 1

Chelsea Beach  
Tiffany Leach

Year 2

Mel Tolson  
Chelsea Beach  
Darla Deal  
Misty Henderson  
Katie Tignor  
Kristin Irvin

Jennifer Woodard – RESA Facilitator

The Board approved the following one-year supplemental and pupil activity (extra-curricular) contract for the 2023-2024 school year:

Jeremy Mull PHS E-Sports Coach

The Board approved a list of one-year supplemental and pupil activity (extra-curricular) contracts for athletic and coaching staff for the 2023-2024 school year pending completion of certification, as applicable:

Andy Crabtree	Freshman Boys' Basketball Coach
Tairan Layton	7 <sup>th</sup> Grade Volleyball Coach
Emily Flynn	8 <sup>th</sup> grade Volleyball Coach
Alisha Buchanan	Volunteer JH Volleyball Coach
Jim Ball	Volunteer Football Coach

The Board approved the following for Non-Bachelor Substitute Teacher positions as noted pending satisfactory completion of backgrounds and necessary certifications:

Heather Makin  
Kyle Lake  
Larry "Gene" Jones

The Board approved the following for classified substitute positions, pending satisfactory completion of backgrounds and necessary certifications (all substitute positions, except bus driver):

Holly Morrison  
Bobbi Linscott

The Board approved the following for classified substitute positions, pending satisfactory completion of backgrounds and necessary certifications (all substitute positions, including bus driver):

Kevin Valentine  
Carla Jasper

**RECOMMENDATIONS:**

The Board approved overnight trips for teams/individuals competing in the Regional/State OHSAA competitions.

The Board approved the new Head Nurse RN updated salary schedule.

**Board of Education Meeting**  
**August 24, 2023**  
**News Release**  
**Page 3**

The Board approved the MOU with the USW Union for Jennifer Rayner (PJHS Secretary) adding LPN Nurse Services beginning with the 2023-2024 school year.

The Board approved dock days/unpaid leave for five employees after all other leave has been exhausted for the 2023-2024 school year.

The Board approved a request from an employee for the donation of sick days from staff.

The Board approved the bus routes for the 2023-2024 school year.

The Board approved the First Amendment to Telehealth Services Agreement for the 2023-2024 school year.

The Board approved an intended Involuntary Reassignment for an employee for the 2023-2024 school year.

The Board approved a list of Food Service vendors for the 2023-2024 school year.

**SUPERINTENDENT OTHER:**

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

The Vocational Update was given by Board Member Susan Lent.

Dustan Henderson, Director of Instruction gave a curriculum and start of school update.

The Maintenance of Facilities Update was presented by Rob Preston, Assistant Superintendent. Mr. Preston provided information on the following:

- Duncan Falls Elementary project update
- Roofing project update
- Facilities ready for fall activities
- Bus driver updates
- Auditorium project and legal update

The Board of Education discussed a letter from our legal to Fanning/Howey Associates.

Board Member John Coler asked if the Muskingum County road projects are going to have any affect on our bus routes. Assistant Superintendent Rob Preston stated that the bus garage and the County have a good communication back and forth on projects affecting our routes.

The Board of Education agreed to move the finance work session on September 13<sup>th</sup> to 5:00p.m.

**OTHER:**

The next monthly Board meeting will be held Thursday, September 14, 2023 at 6:30 p.m. at the Central Office.