



**FRANKLIN LOCAL SCHOOL DISTRICT**  
Administration Office

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Kacey Cottrill, Superintendent • Rob Preston, Assistant Superintendent • Scott Paul, Treasurer

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RP

**Franklin Local School District Board of Education**

**September 18, 2025**

**Opening Report**

The Franklin Local Board of Education held its regular monthly meeting on Thursday, September 18, 2025 at the Central Office. All members were present.

**PUBLIC HEARING:**

None.

**PUBLIC PARTICIPATION:**

None.

**BOARD GOALS:**

Clear and Concise Communication Within the Community and School.

**Treasurer's Report**

The Board reviewed the monthly Financial Reconciliation and Investment Report, the Monthly Financial Report by Fund and the Report of Checks paid during the previous month.

The Board approved the Treasurer's monthly financial reports, and lists of bills paid for August 2025.

The Board waived the reading and approved the minutes from the August 21, 2025 regular meeting.

The Board approved the Bi-Annual Forecast.

The Board approved Fiscal Year 2026 Appropriations and Estimated Resources at the Fund level.

The Board approved in accordance with 3313.47 of the Revised Code, to authorize the Superintendent or other officer to appoint such other temporary employees as are provided for this annual appropriation resolution:

- Authorize the Athletic Director and OHSAA Tournament Director to employ necessary temporary gate and event workers for athletic events and the authority to approve the compensation for those personnel as needed.
- Authorize the Food Service Supervisor and student worker coordinator to employ the necessary temporary student workers as needed during the school year and the authority to approve the compensation for those personnel as needed.
- Authorize the Superintendent to employ the necessary temporary tutors as needed during the school year and the authority to approve the compensation for those personnel as needed.

The Board approved several grants and donations.

The Board approved a Then & Now Certificate.

**Superintendent's Report**

**RECOMMENDATIONS:**

*Personnel*

**RESIGNATIONS:**

The Board accepted Stephanie Bretzinger's (Assistant Treasurer) resignation, effective October 3, 2025.

The Board accepted Christy Harrop's (PJHS Secretary) resignation, contingent upon being hired as the Assistant Treasurer at the Central Office, effective September 17, 2025.

Hires:

The Board approved Stephanie Bretzinger (Assistant Treasurer) on an as-needed basis starting October 4, 2025-January 4, 2026.

The Board approved Christy Harrop (PJHS Secretary) as the Assistant Treasurer (8hr/day-260day/yr), effective September 17, 2025.

The Board approved Mary Moore for a contracted (3hr/day-183day/yr) Cook/Cashier position at PHS, effective September 29, 2025.

The Board approved Kristiana Pitts for a contracted (3hr/day-183day/yr) Cook/Cashier position at PHS, effective September 29, 2025.

The Board approved the transfer of Bobbi Linscott from Bus #18 (6.5hr/day-185 days/yr) to Bus #15 (7hr/day-185days/yr), effective September 8, 2025.

The Board approved the transfer of Angela Bradley from Contracted Sub Bus Route (6hr/day-185days/yr) to Bus #18 (6.5hr/day-185 days/yr).

The Board approved the following for all classified substitute positions, as noted, pending satisfactory completion of backgrounds and necessary certifications:

James Searls	(bus training/driving)
Joel Ault	(bus training/driving)
Ashlee Ault	(bus training/driving)
Tammy Blake	All substitute positions
Courtney Parker	All substitute positions (except bus)
Nicholas Morgan	All substitute positions (except bus)
Erica Barnhart	All substitute positions (except bus)

Approve the following one-year supplemental and pupil activity (extra-curricular) contracts for athletic and coaching staff for the 2025-2026 school year, pending completion of certification, as applicable:

Joshua Riley	Esports Advisor/Coach
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**RECOMMENDATIONS:**

The Board approved the Licking Regional Business Community Advisory Council Annual Plan.

**SUPERINTENDENT OTHER:**

Superintendent Kacey Cottrill provided the Nutritional Standards report. The district follows the required nutritional standards.

**Board of Education Meeting**  
**September 18, 2025**  
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OLD BUSINESS:

NEW BUSINESS:

Director of Instruction, Dustan Henderson discussed the state report card that recently was released. Mr. Henderson also discussed the start of the school year and new curriculum programs.

The Maintenance of Facilities Update was presented by Rob Preston, Assistant Superintendent:

- VoAg barn insurance (replacement tractors-MidEast provided)
- HVAC Updates
- Summer meals
- Playground equipment

Motion was made by Jim Swingle and seconded by Kyle Trout to enter into executive session at 7:48 p.m. to discuss personnel matters concerning dismissal, discipline, or demotion of employee.

Meeting resumed at 7:58 p.m.

Board Member Josh Baker discussed extracurricular activity numbers and providing youth sports guidance.

Meeting adjourned.

OTHER:

The next monthly Board meeting will be held Thursday, October 16, 2025 at 6:30 p.m. at the Central Office.