



FRANKLIN LOCAL SCHOOL DISTRICT
Administration Office

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Kacey Cottrill, Superintendent • Rob Preston, Assistant Superintendent • Scott Paul, Treasurer

SP
RP
[Handwritten initials]

Franklin Local School District Board of Education

October 16, 2025

Opening Report

The Franklin Local Board of Education held its regular monthly meeting on Thursday, October 16, 2025 at the Central Office. All members were present.

PUBLIC HEARING:

None.

PUBLIC PARTICIPATION:

None.

BOARD GOALS:

Clear and Concise Communication Within the Community and School.

Kara Harris, Director of Special Services presented on the special education and gifted programs.

Treasurer's Report

The Board reviewed the monthly Financial Reconciliation and Investment Report, the Monthly Financial Report by Fund and the Report of Checks paid during the previous month.

The Board approved the Treasurer's monthly financial reports, and lists of bills paid for September 2025.

The Board waived the reading and approved the minutes from the September 18, 2025, regular meeting.

The Board approved a 5% increase to medical insurance premiums and 0% increase to dental premiums.

The Board approved acceptance of donations.

The Board approved Then & Now Certificates.

Treasurer Scott Paul discussed and presented the spending plan for the Student Wellness and Success Fund which was developed with Licking Regional ESC and AllWell.

Superintendent's Report

RECOMMENDATIONS:

Personnel

Resignations:

The Board accepted Carla Daw's (PJHS Aide) resignation, contingent upon being hired as PJHS Secretary.

The Board accepted Sara Stoneburner's (Bus Driver) resignation, contingent upon being hired as PJHS MD Aide.

Hires:

The Board approved Mark Bush for sub bus driver contract (6hr/day-185day/yr), effective September 22, 2025.

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The Board approved Betty Howard for midnight custodian at DFE (8hr/day-260day/yr), effective December 1, 2025.

The Board approved Carla Daw as PJHS Secretary (8hr/day-210day/yr), effective September 22, 2025.

The Board approved the transfer of Amanda Meredith from PJHS MD Aide to PJHS Aide, effective September 22, 2025.

The Board approved Sara Stoneburner as MD Aide at PJHS (7hr/day-185day/yr), effective October 13, 2025.

The Board approved the following for all classified substitute positions, as noted, pending satisfactory completion of backgrounds and necessary certifications:

Rhonda Connar (Non-Bachelor Teacher Substitute)

Grayce Keffer All substitute positions

Sara Stoneburner Bus Driver

Approve the following one-year supplemental and pupil activity (extra-curricular) contracts for athletic and coaching staff for the 2025-2026 school year, pending completion of certification, as applicable:

Kyle Kinney Varsity Asst. Wrestling Coach

Kyle Lake Varsity Asst. Baseball Coach

Belinda Mahon Varsity Asst. Track Coach

Jakob McElhaney Jr. High Track Coach

Ryan Stevens Volunteer Track Coach

Brayden Bleakney Volunteer Boys' Jr. High Basketball Coach

James South Volunteer Wrestling Coach

Hunter Wilson Jr. High Head Wrestling Coach

Shaun Pletcher Sr. Volunteer Wrestling Coach

RECOMMENDATIONS:

The Board approved a MOU with the Franklin Local Teachers Association stating: Effective with the date of this MOU, two (2) Vex Robotics advisors (one in each Elementary building) will be added to the positions in Exhibit D of the CBA. These positions will be placed at Tier 10 on the supplemental salary schedule.

The Board approved Student Wellness and Success through the Licking County Educational Service Center and AllWell.

The Board approved the complimentary basketball passes or reserved seats for the 2025-2026 school year.

The Board approved the following policy updates:

- a. Policy 6.12 – Student Absences and Excuses
- b. Policy 6.17 – Promotions, Placement and Retention
- c. Policy 6.181 – Class Rank
- d. Policy 7.16 – Career and Technical Education Program
- e. Policy 7.181 – Released Time for Religious Instruction

The Board approved the Special Education Policies and Procedures handbook for the 2025-2026 school year.

The Board approved a MOU with the Franklin Local Teachers Association stating: Effective with the date of October 10, 2025, Teacher Accreditation from DEW.

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SUPERINTENDENT OTHER:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

Board President Marc Carpenter discussed absences and substitutes. The Board of Education and Administration discussed possible solutions to help missed employee days.

Board Member Kyle Trout discussed youth sports and communications with our legal concerning our involvement with the youth sports programs.

The Maintenance of Facilities Update was presented by Rob Preston, Assistant Superintendent:

- Fall Sports wrap-up
- Winter sports preparation
- Filling non-cert positions
- Roofing projects wrap-up
- VoAg barn

Dustan Henderson, Director of Curriculum discussed the upcoming schedules and AllWell services that were purchased through the Student Wellness funding.

Meeting adjourned.

OTHER:

The next monthly Board meeting will be held Thursday, November 20, 2025 at 6:30 p.m. at the Central Office.