

Franklin Local Schools and the Board of Education desire for all children to receive a nutritional lunch and breakfast during the school day. In doing so, the Food Service Department strives to minimize identification of children with insufficient funds to pay for school meals while maintaining the financial integrity of the District's food service account. This policy sets forth how the district will handle situations where children do not have money in their account or in hand to cover the cost of their meal at the time of service.

Preschool through twelfth grade students who pay full or reduced price for meals may charge lunch or breakfast up to a **negative balance of \$20** to cover the cost of a full meal. When a negative balance is reached, the parent(s)/guardian(s)/custodial parent(s) of the student will be contacted by the food service representative of the building of attendance. Students with a negative account balance may not purchase a snack or an a la carte item with cash or by charge. Failure to pay a negative balance will result in the student being served a Type-A lunch.

Students in all grade levels who have been approved for free meals will always be provided with a free breakfast and free lunch even if they have a negative account balance. Students with a negative account balance may not purchase a snack or an a la carte item with cash or by charge.

The office and/or food service representative of the building of student attendance shall communicate regularly with parents of students regarding collection of a negative meal balance.

All charges must be paid in full by the end of the school year.

This policy is to be provided in writing to all households at the start of each school year and to households transferring to the District during the school year. A copy of this policy shall also be provided to all District staff responsible for its enforcement.

Updated and Board Approved 8/16/18