

6.16 WITHDRAWAL FROM SCHOOL

No pupil shall be permitted to withdraw from school except for the following reasons:

- A. Graduation from high school.
- B. Attainment of age eighteen (18).
- C. Attainment of age sixteen (16) with an age and schooling certificate (work permit) issued under current state and school board regulations.
- D. Transfer to another appropriate educational placement.
- E. Change of residence of the parent(s) as defined by O.R.C. §3313.64 from an attendance area or the school district.

When withdrawing from school, pupils shall turn in textbooks and any other property belonging to the Board of Education, pay all fees or other money due, and provide information relative to the receiving school. Upon receipt of a signed parent release, appropriate records will be sent to the receiving school by the building principal.

All student records shall be processed in accordance with Board of Education Policy 6.20

In special or unusual circumstances, the Superintendent will specify the actions to be taken.

Loss of Driving Privileges

The Board of Education affirms that, while the law requires the attendance of each student until eighteen (18) years of age, it is in the best interests of both students and the community that they complete the educational program that will equip them with skills and increase their chances for a successful and fulfilling life beyond the schools.

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session or during the attendance sessions to which he/she has been assigned.

The Board directs that, whenever a student wishes to withdraw, effort should be made to determine the underlying reason for such action. No student under the age of eighteen (18) will be permitted to withdraw without the written consent of a parent and in compliance with state law.

When the Superintendent receives information that a student of compulsory school age has withdrawn

from school, the Superintendent shall, within two (2) weeks after the withdrawal, notify the Registrar of Motor Vehicles and the Judge of the Juvenile Court. Such notification is not necessary if a student has withdrawn because of a change of residence, or the student is enrolled in and attending, in accordance with school policy, an approved program to obtain a diploma or its equivalent.

Notification to the Registrar of Motor Vehicles and the Juvenile Judge must be in writing and comply with any rule adopted by the registrar. Such notification should include the name, address, birthdate, and school the student attends. If the Superintendent determines that an error has occurred, the Registrar of Motor Vehicles and the Juvenile Court shall be notified immediately.

After receiving such information from the Superintendent, the Registrar of Motor Vehicles is required to suspend the temporary instruction permit or driver's license of the student who is the subject of the notice. If a temporary permit or license has not been issued for that student, the registrar is prohibited from issuing a temporary permit or a license. Any denial of driving privileges shall remain in effect until the student reaches eighteen (18) or until the denial of driving privileges is terminated for another reason allowable under the Ohio law.

In compliance with Ohio law, a student whose driving privileges have been denied can file a petition with the juvenile court in whose jurisdiction he/she resides alleging that the notice given to the registrar was in error or that the loss of driving privileges will result in substantial hardship.

Student Withdrawal Procedures

The Superintendent or his/her designee shall:

- A. Ensure that proper procedures are established so that notification of the Registrar of Motor Vehicles and the Judge of the Juvenile Court complies with the provisions of O.R.C. §3321.13(B)(1);
- B. Make counseling services available to any student who wishes to withdraw;
- C. Inform the student of alternative programs and opportunities available in the armed forces; and
- D. Ensure the timely return of all District-owned supplies and equipment in the possession of the student.

School membership should be considered as continuous and on-going. A pupil should be considered as a member of a class or school until he/she officially withdraws in accordance with authorized reasons.

REPORT OF UNAUTHORIZED WITHDRAWAL

DATE _____ DISTRICT/BUILDING _____

STUDENT DATA

NAME _____ PHONE _____

ADDRESS _____

STREET CITY STATE ZIP

BIRTHDATE AGE GRADE SEX ____

LAST DATE OF ATTENDANCE _____

PARENT/GUARDIAN DATA

NAME _____

CUSTODIAL PARENT/GUARDIAN RELATIONSHIP

ADDRESS _____

STREET CITY STATE ZIP

PHONE _____

HOME BUSINESS

CUSTODY DISPOSITION (IF APPLICABLE) _____

SCHOOL INTERVENTION DATA

STUDENT CONFERENCE

INTERVENTION TEAM REFERRAL

___ PARENT CONFERENCE

___ ATTENDANCE REFERRAL

___ STUDENT COUNSELING

___ PSYCHOLOGICAL REFERRAL

___ OWA/OWE PLACEMENT

___ EDUCATIONAL OPTIONS

___ ALTERNATIVE PLACEMENT

___ VOCATIONAL ASSESSMENT

OTHER _____

REQUEST FOR NOTIFICATION OF BMV AND JUVENILE COURT

Having followed the local Board of Education policy on unauthorized withdrawal by a student in our district; and having taken the above intervention steps without success, to prevent such withdrawal; and having verified that the student has been withdrawn, without proper authorization, for a period of two weeks; I therefore give notification to the Registrar of Motor Vehicles and the Judge of the Muskingum County Juvenile Court that will bring about the suspension of the driver's license of _____ who is a student of the Franklin Local School District. (Student's Name)

SIGNED _____

POSITION _____

DISTRICT _____

DATE _____