

## **7.14 COLLEGE CREDIT PLUS PROGRAM**

The Board of Education recognizes the value to students and to the District for students to participate in programs offered by accredited colleges and universities in the State of Ohio. Therefore, the Board will permit qualifying students in grades 7 through 12 to enroll in an approved institution of higher education while enrolled in the District. Students will be deemed eligible to receive credit for completing any of these programs providing they meet the established requirements as set forth by R.C. Chapter 3365 and the Board of Education.

### **Eligibility**

A student is eligible for the College Credit Plus Program if the student meets any of the following criteria:

- A. Obtains a remediation-free score on one of the standard assessment exams used by participating institutions of higher education; or
- B. Has a cumulative unweighted high school grade point average of at least 3.00; or
- C. Has a cumulative unweighted high school grade point average of at least 2.75 but less than 3.00 and received an “A” or “B” grade in a relevant high school course.
- D. If the student is in seventh or eighth grade and a cumulative unweighted high school grade point average is not available to determine eligibility, the student is eligible if the student has received an “A” or “B” grade in a relevant high school course.

A “relevant high school course” means a high school course that provides the appropriate academic foundation or career-technical education skills for the college course in which the student intends to enroll, as determined by the applicable institution of higher education

### **Deadlines and Procedure**

Eligible students may enroll full or part-time for nonsectarian, non-remedial courses for high school and/or college credit in accordance with the following procedures:

- A. Information about the College Credit Plus Program will be provided prior to February 1st (annually) to students enrolled in grades six through eleven and their parents/guardians. The Board also will provide information to students and parents through multiple and easily accessible resources, including on its website and in generally distributed written communications. Additionally, the Board shall host an annual informational session between October 1<sup>st</sup> and February 15<sup>th</sup>.
- B. Students/parents must notify the District, prior to April 1, or for the summer term, the date specified by the Chancellor of the Ohio board of regents, of intent to participate in the College Credit Plus Program. Failure to provide this notice means the student must obtain written permission to participate from the building principal. The principal’s decision may be appealed to the superintendent, whose decision will be final.
- C. Any eligible student choosing to participate in the College Credit Plus Program will be provided counseling services including possible risks, consequences and potential benefits. Counseling will include the following:
  - 1. Program eligibility;
  - 2. Process for granting credit;

3. Financial responsibilities - tuition, books, materials, fees;
  4. Criteria for transportation aid;
  5. Available support services;
  6. Scheduling;
  7. Consequences and benefits of participation including the effect on the student's ability to complete high school graduation requirements;
  8. Academic and social responsibilities of students and parents/guardians for participation;
  9. Use of college counseling services; and
  10. The standard packet of information for the program developed by the chancellor of the Ohio board of regents.
  11. Information about the potential for mature subject matter, as defined by law, in courses in which the student intends to enroll through the program and notification that courses will not be modified based upon program enrollee participation regardless of where course instruction occurs. The information shall include the permission slip developed by the Department of Higher Education and Department of Education.
- D. Students in grades seven through twelve may enroll in college for high school graduation and/or college credit, if they meet the application deadline and the following conditions are met:
1. Students must apply to and be accepted by the college;
  2. Meet the college's and relevant academic program's established standards for admission, enrollment, and course placement, including course-specific capacity limitations;
  3. Students/Parents who have expressed interest and received counseling services must sign a form indicating that the details of the program have been presented and that criteria is understood;
  4. The student and his/her parents must complete and include with their application to the college the required permission slip developed by the Department of Education and Department of Higher Education related to mature subject matter in courses taken through the program.

### Enrollment Options

At the time of enrollment, the student may elect to be responsible for payment of all tuition and the cost of all textbooks, materials, and fees associated with the course. The student must elect whether to receive only college credit or high school credit and college credit for the course.

- A. If the student elects to receive only college credit for the course, the student shall be financially responsible for all costs. If the student successfully completes the course, the student may receive college credit, but not high school credit.
- B. If the student elects to receive both high school credit and college credit for the course, and the course is eligible for funding under rules adopted by the Department of Education and Department of Higher Education, the student may elect at the time of enrollment to have the college reimbursed as authorized by state law. If the student successfully completes the course, the student shall be awarded both college and high school credit.

## High School Credit

- A. Students who elect to receive high school graduation credit, shall receive such credit under the following circumstances:
  - 1. If a course comparable to one a student completed at the college level is offered by the District, the Board shall award comparable credit for the course completed at the college.
  - 2. If no comparable course is offered by the District, the Board shall grant an appropriate number of credits in a similar subject area to the student.
- B. The Board shall not award graduation credit to a student for courses failed or withdrawn from before completion.
- C. The Board of Education shall not award a student credit toward graduation unless, at the time of enrollment, the student elected to receive high school credit.
- D. Any dispute between students and the Board of Education regarding high school credits for college work may be appealed to the State Board of Education whose decision is final.
- E. Students who have elected to receive high school credit and who have been dismissed from the College Credit Plus Program may be reinstated to the program on probation if the student meets the definition of academic progress. Academic progress will generally be based on the following requirements; however, these criteria may be waived on an individual student basis.
  - 1. The student obtains a grade point average of a 2.0 or higher;
  - 2. The student is on track to graduate; and
  - 3. The student has not withdrawn from, or received no credit for, one more courses in the preceding term.
- F. Students who have elected to receive high school credit and who have been dismissed from the College Credit Plus Program may be reinstated in the program without restrictions provided the student has demonstrated academic progress by successfully completing probation for the preceding term. Failure to make academic progress will result in an extension of dismissal.

## Appeals

- A. A student who is dismissed from the College Credit Plus Program, or is prohibited from taking a course in a subject, may appeal the decision to the Superintendent. The Superintendent shall consider extenuating circumstances separate from academic performance that may have affected the student's CCP status and may do any of the following:
  - 1. Allow the student to participate in the program without restrictions;
  - 2. Allow the student to take a course otherwise prohibited pursuant to Ohio Administrative Code 3333-1-65.13(C)(2)(b);
  - 3. Allow the student to participate in the program on CCP probation;
  - 4. Maintain the student's dismissal from the program.

- B. The student shall request an appeal within five (5) business days after being notified of the CCP dismissal or the CCP probation that prohibits the student from taking a course in a subject under Ohio Administrative Code 3333-1-65.13(C)(2)(b). The District shall promptly notify any institution of higher education in which the student is enrolled that the student has requested an appeal. The Superintendent shall issue a decision on the student's appeal within ten (10) business days after the date the appeal is made. The decision shall be final. The District will promptly notify the institution of higher education in which the student is enrolled of the decision.
1. If the decision is to continue the student's dismissal and the student is enrolled in an institution of higher education, the institution shall permit the student to withdraw from all courses in which the student is enrolled without penalty and the District will not be required to pay for those courses.
  2. If the Superintendent fails to issue a decision on the appeal within ten (10) business days after the date the appeal is made and the student is enrolled in an institution of higher education, the institution shall permit the student to withdraw from all courses for which the student is not eligible without penalty and, if the decision on the appeal is made after the institution's prescribed no-fault withdrawal date, the District shall pay for those courses.

#### Student Records

Evidence of successful completion of each course and the high school credits awarded by the District shall be included in the student's cumulative record. The record shall indicate that the credits were earned as a participant of the College Credit Plus Program and shall include the name of the college at which the credits were earned.

#### High School/College Enrollment

- A. A 7th, 8th, or 9th grade student may not receive credit toward high school graduation for more than the equivalent of four academic school years.
- B. A 10th grade student may not receive credit toward high school graduation for more than the equivalent of three academic school years.
- C. An 11th grade student may not receive credit toward high school graduation for more than the equivalent of two academic school years.
- D. A 12th grade student may not enroll for more than the equivalent of one academic school year.
- E. Proportionate reductions are made for any student who enrolls in the program during the course of a school year.
- F. The maximum number of Carnegie units that may be earned during the academic year is the total of the high school courses and college courses; the total may not exceed the number of courses for full-time status.

#### Financial Responsibilities

If a student fails to complete the course due to class drop process or nonattendance, the student or parent(s) are responsible for all costs associated with the course. The following process shall be used to collect all course costs:

- A. The District may determine and accept other reasons, including medical reasons, for failure to complete the course.
- B. Students enrolled for the combination of high school/college credit are not eligible for financial aid from the college.
- C. If the District provides transportation for resident students in grades eleven and twelve, upon parent application and determination of need as defined by state law, a student enrolling for the combination of high school and college credit in the program may receive full or partial reimbursement for the necessary costs of transportation between the secondary school which he/she attends and the college/university in which he/she is enrolled in accordance with guidelines established by the State Board of Education.
- D. No reimbursement for course costs, transportation costs or District liability are applicable if the student enrolls in a college course while he/she is also a full-time student in the District.

### Expulsion

If a student is expelled from the District, the Board will deny high school credit for college courses taken during the period of the expulsion. The Superintendent shall send written notice of a student's expulsion to the college where the student is taking courses to receive high school credit. The notice must state the date the expulsion is scheduled to expire and whether the Board has denied high school credit for College Credit Plus courses taken during the expulsion. If the expulsion period is extended, the Superintendent must notify the college of the extension.

### Other Considerations

- A. A student enrolled in the program shall follow the District attendance policy, as well as the District code of conduct, for curricular and extracurricular activities. These policies and codes are applicable during the time the student is attending high school and is on school property for any class or activity.
- B. The student enrolled in this program must recognize that the master schedule is not altered or adjusted in order to permit enrollment; adjustments to individual schedules may be made by the school administration.
- C. Students will not be denied the opportunity to participate in extracurricular activities as a result of participating in College Credit Plus. However, the District adheres to the Ohio High School Athletic Association rules, regulations, and bylaws to determine eligibility to participate in athletics. In order to be eligible, the student must comply with all OHSAA and District eligibility requirements. A combination of high school and college courses may be used to establish eligibility.

**INTENT TO PARTICIPATE FORM**

(Please Print)

I, \_\_\_\_\_, parent/guardian of  
\_\_\_\_\_ am interested in the College Credit Plus Program as  
it has been outlined. My son/daughter would like to be involved in the 20\_\_ - \_\_ academic year.  
Please keep us informed of programs that are available in the Franklin Local School District.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

NOTE: RETURN TO PRINCIPAL BY THE DEADLINE SPECIFIED IN POLICY 7.14.

(DISTRICT) This form is to be distributed to students/parents/guardians to be signed and returned to the Principal by the date specified in Policy 7.14 and kept on file.

College Credit Plus Program

Please sign this form which acknowledges that you and your child were provided the following counseling services prior to participation in the College Credit Plus Program, including:

- Program eligibility
- Process for granting credit
- Financial arrangements
- Criteria for transportation
- Available support services
- Scheduling
- Consequences and benefits of participation including the effect on the student's ability to complete high school graduation requirements
- Student responsibilities
- Use of college counseling
- The standard packet of information for the program developed by the chancellor of the Ohio board of regents.

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Student's Signature

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Parent(s) Signature

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Date

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Date