8.05 SCHOOL VISITORS

The Board welcomes and encourages visits to schools by parents, other adult residents of the community, and interested educators. But, in order for the educational program to continue undisturbed when visitors are present and to prevent the intrusion of disruptive persons into the schools, it is necessary to invoke the following visitor controls.

A. No person shall trespass or loiter in any school building of this District or on the grounds thereof or on other grounds owned or used by the School District.

B. All persons entering a school building shall immediately report their presence to the building office. The principal shall require all visitors to properly identify themselves.

C. Any parent wishing to visit a school/classroom which his or her child attends may do so only by making prior arrangements with the building principal. A class may occasionally be involved in an activity, such as the administration of standardized examinations, when the nature of that activity is such that the presence of any adult in the classroom, other than the teacher, will be inherently disruptive. On such occasions the principal shall advise the parent of the special problem and shall, at that time, arrange a definite day of visitation as soon as practicable.

D. In the event a person who is not a parent of a child attending the particular school desires to visit a particular classroom or classrooms, this wish should be communicated to the principal prior to the visitor's arrival at the school. If for any reason the visit would interfere with the program planned for the classroom in question on the day of the proposed visit, the principal shall advise the proposed visitor of the scheduling problem, and shall at that time, arrange a definite day of visitation. In the event a person who is not a parent arrives at a particular school, not having made advance arrangements as set forth herein, whether he or she shall be permitted to visit the school or classroom shall be at the discretion of the principal.

E. A teacher shall not admit a visitor to his or her classroom unless the visitor is either accompanied by the principal or some person designated by the principal, or presents to the teacher approved identification.

F. While visiting in a classroom under the aforementioned conditions, a visitor shall not interrupt the class in any way, nor speak to or disturb the children. If the visitor desires to ask questions of or to confer with the teacher, he or she must make arrangements for a conference with the teacher upon leaving the classroom, or contact the teacher at a later time for an appointment.

G. In order not to unreasonably interfere with the education of the children or the school program, and in order not to overcrowd a particular classroom, the principal shall have the right to restrict the number of visitors to a particular classroom at a given time and shall have the further right to determine a reasonable period of time for a visitor to remain in a classroom.

H. When a visitor leaves the classroom, unless otherwise arranged with the principal’s office, he or she will return directly to the principal’s office, and promptly leave the building.

I. A parent having more than one child in the same school may visit each child's classroom, proceeding from one class to the other. In the event a visitor who is not a parent desires to visit more than one classroom in a building the principal may require that he or she return to the principal's office after visiting each classroom in order that he or she may be directed to the next classroom he or she desires to visit, and to enable the principal's office to have full knowledge at all times of the number and whereabouts of visitors in the building.

J. The Superintendent or principal shall have complete authority to exclude from the school premises any persons whom he or she has reason to believe are disruptive to the educational programs in the classroom or in the school, are disturbing the teachers or children on the premises, or whom the principal believes are on the premises for the purpose of committing an illegal act. If the person refuses to leave, the Superintendent or principal may summon assistance from the appropriate law enforcement agency.

K. A "qualifying youth organization" may request to speak with an distribute informational materials to students during school hour to encourage participation in the youth organization and its activities and to inform student of how the organization may further the student's educational interests, readiness for the workforce, and civic involvement. The Board will, upon request, provide the qualifying youth organization with: (1) at least one opportunity for the representative of the organization to provide displays on school property, including existing digital communication channels; and (2) a specific date and time for the organization to speak with students for up to ten minutes during the school day outside of instructional time for a core curriculum subject. The District will provide notification to parents and guardians of each expected presentation and the option to withhold consent for their child to participate. A "qualifying youth organization" is one defined under Ohio Revised Code section 3313.476(A) and includes: Big Brothers-Big Sisters of America, Boy Scouts of America, Boys & Girls Clubs of America, Civil Air Patrol, Future Farmers of America, Girl Scouts of the United States of America, Little League Baseball, and Marine Corps League.

L. Rules regarding the entry of persons upon school grounds or premises shall be posted conspicuously at or near the entrance to such grounds or premises if there are no formal entrances, and at the main entrance to each school building. In addition, a sign shall be posted in a conspicuous location in each building and on each parcel of real property owned or controlled by the Board of Education stating the following:

> "Unless otherwise authorized by law, pursuant to Ohio Revised Code section 2923.122, no person shall knowingly possess, have under the person's control, convey, or attempt to convey a deadly weapon or dangerous ordnance onto these premises or into a school safety zone."