

## 9.08 STAFF DEVELOPMENT, REFRESHMENTS, AND AWARDS

All expenditures of District funds shall be for a public purpose. In the process of student and staff development and for morale and community relations, the Superintendent may find it appropriate to schedule groups of employees, students, community members or others at one location to participate in various programs, activities or events for improving their service to the schools or performing other tasks germane to improving the schools. The Superintendent or designee may purchase refreshments (items such as coffee, soft drinks, baked goods, etc.) to be served during those scheduled meetings. The Superintendent or designee may purchase flowers for funeral arrangements for employees, students, or community members who have contributed to the district. The Superintendent or designee also may purchase plaques, pens, token gifts, awards and other amenities to be presented to employees, students, or volunteers in relation to their service to the School District. Public funds shall not be spent to purchase alcoholic beverages.

The Board hereby affirms that the expenses incurred as listed above do serve a public purpose. The Board believes that the public purpose served is the promotion of education, rapport with the business community, community relations, staff morale, and the encouragement of nonemployees to serve as volunteers as well as other interests.

The Board directs the Treasurer to include funds in its annual appropriations for the purchase of these amenities or to reimburse administrators who purchase amenities for meetings, professional development sessions or other appropriate occasions. The Superintendent or designee must authorize these purchases in advance. Purchases also must follow the District's purchasing procedures and documentation requirements.

Revised 5/16/19