

9.13 Use of Credit Cards

The Board of Education recognizes the value of an efficient method of payment and record keeping for certain expenses.

The Board, therefore, authorizes the use of District credit cards accompanied by valid purchase orders (Superintendent and Treasurer's approvals) and/or receipts. Credit cards may not be used for items deemed to be not proper public purpose (i.e. entertainment, alcoholic beverages, cash advances, etc).

Gratuities are permissible for individual and group staff members while using the card for any meals during professional leave and other school business.