

9.19 DISTRICT PROVIDED CELL PHONES

The Board of Education finds it necessary and appropriate to provide certain employees with cell phones in order to facilitate the effective and efficient administration of the schools of the district. Cell Phones will be provided to essential employees as determined by the Superintendent.

Employees may take a monthly \$50 cell phone stipend in lieu of a District provided cell phone. The monthly stipend can be provided monthly or as an annual lump sum at the end of each fiscal year. District provided cell phones and stipends will follow IRS regulations concerning employee provided cell phones. All District business performed on a cell phone (District provided or personal) will be subject to Ohio public records laws.

The District will replace one damaged cell phone per employee per life of employment. Any additional damaged cell phones will be at the cost of the employee to replace.

Employees are discouraged from making or receiving cell phone calls while driving. If the employee is driving and receives a call that is critical to the operation of the district, the employee is encouraged to stop their vehicle as soon as safely possible.

Approved October 21, 2021